

Job Description: Service provider to deliver a high-altitude Tactical Operations Training

Organization: Solidarity Fund PL in Moldova

Location: Chisinau, Republic of Moldova

Project: EU4 Moldova Resilience – Secure State, Resilient Communities (EU4MR)

Repots to: Component Manager and Project Manager

Contract type: Service Contract

Contract duration: 10 working days, during June 2025- July 2025

Deadline for submitting applications: 04.06.2025 inclusive.

Context:

Solidarity Fund PL in Moldova is the Chisinau Branch of the Fundacja Solidarności Międzynarodowej, Warsaw, a state foundation managed and co-financed by the Ministry of Foreign Affairs of the Republic of Poland, created to contribute to the development of neighbouring countries.

In 2023, Solidarity Fund PL successfully completed the process of obtaining the EU "Pillar Assessment" certification, joining the group of entities with greater capacity to access European funds. You can learn more about the activities of Solidarity Fund PL in Moldova [here](#).

The "EU4 Moldova Resilience – Secure State, Resilient Communities" (EU4MR) project is a 1.5-year initiative funded by the European Commission through the Service for Foreign Policy Instruments (FPI) and implemented by Solidarity Fund PL in Moldova (SFPL in Moldova). This project is part of the European Union's support for the Republic of Moldova in response to specific challenges and evolving needs faced by the country.

Objective and Expected Outcome of the EU4MR Project:

The primary goal of the EU4MR project is to enhance the resilience of the Republic of Moldova to emergencies and potential security threats. This will be achieved by strengthening the capacities of state institutions to detect and counter potential emergencies and security threats. Additionally, the project aims to boost the resilience of local communities by fostering local development opportunities that maintain social cohesion and increase confidence in Moldova's European path as a perspective for modernization and development.

Expected Results:

Result 1: State institutions have increased their capacity to protect critical infrastructure, identify, detect, and counter threats, and inform the population about threats.

Result 2: Societal resilience to security threats is improved through various local opportunities and initiatives that preserve and promote social cohesion, thereby increasing confidence in the European integration process.

Solidarity Fund PL in Moldova invites you to submit a bid for the execution of the order described below.

1. Description of Procurement:

The EU4 Moldova Resilience – Secure State, Resilient Communities Project is seeking to contract a service provider with a team of 3-4 qualified international experts to design and deliver a **6-day** High-altitude Tactical Operations Training for rapid reaction units of the Ministry of Internal Affairs of the Republic of Moldova. Additionally, 4 working days are allocated for preparation, coordination, and post-training reporting.

The training will focus on the application of mountaineering and rope-access techniques in law enforcement tactical scenarios, including building assaults, rescue operations, and interventions in vertical or confined spaces. The selected experts will be responsible for delivering theoretical sessions, conducting intensive hands-on exercises, ensuring daily safety briefings, and facilitating a scenario-based certification process for approximately 20 officers.

The team should include certified mountain rescuers and/or tactical instructors with proven experience in similar high-risk operations. The procurement includes honoraria, travel, accommodation, and costs related to training preparation and delivery.

The objective is to enhance the operational readiness and safety of Moldova's specialized units, particularly in non-conventional and high-altitude mission environments.

2. Qualifications and skills required:

Within the call, legal entities and/or individuals who meet the following criteria may apply:

Detailed requirements for the Subject of the Contract

2.1. The service provider

The service provider may be a **legally registered training company** or a sole proprietorship operating in the field of professional training, based in a member state of the European Union. The provider must meet the following requirements:

- a) Has been operating on the market for at least **10 years**, delivering specialized training, including but not limited to: rope access techniques, rescue using rope-based systems, or height techniques applied by public safety and security services;
- b) Has successfully conducted training activities of a similar thematic scope within the past **3 years**, with a total contract value of at least **EUR 10.000**, confirmed by references or a signed declaration;
- c) Has experience in implementing or supporting training projects funded by **international sources**, including the European Union (at least one training project);
- d) Is capable of delivering the entire training **on-site in Chişinău, Republic of Moldova**, using its own technical and instructional equipment (e.g., ropes, harnesses, carabiners, personal protective equipment);
- e) Works with a qualified team of instructors contracted under **civil law agreements** (service contracts or task-specific agreements), meeting the criteria outlined in section 2.2;
- f) Is capable of delivering the training in **English and/or Russian /or Romanian**, either directly or with interpretation support;
- g) Shall implement the training **in accordance with the detailed 6-day training program** described in section 2.3 of this document.

2.2. Required instructors and expert staff

The service provider shall ensure the presence of the of 3-4 qualified international experts, engaged under civil law contracts (service or task-specific agreements):

- a) At least **one certified instructor in mountain rescue or rope-based rescue techniques**, with:
 - Documented experience in delivering training for special police units, military forces, or rapid reaction teams;
 - Valid and current instructor-level qualifications entitling the holder to conduct training independently in mountain or rope rescue techniques, based on national standards and/or internationally recognized certifications;
- b) **Two to three former or current members of tactical or special operations units**, who meet all of the following criteria:
 - Having operational experience in high-risk missions involving rope access or height-based techniques;
 - Previous service in combat units and/or internal training departments;
 - Holding (or having held) internal instructor-level qualifications entitling them to independently conduct training in rope techniques;
 - At least 8–10 years of documented service in tactical or special operations roles;
- c) At least **two instructors must be capable of delivering training in English and/or Russian / or Romanian**.

2.3. Implementation of the assumptions of the developed 6-day Training Program in tactical rope access and high-angle operations

The service provider shall implement a **6-day** specialist training in the field of rope access and tactical use of height in operational contexts, combining theoretical instruction with practical exercises, based on the training program provided by the Contracting Authority and supplemented by the Service Provider's own instructional materials and equipment. The training will culminate in a scenario-based assessment and the issuance of certificates of completion. The structure of the training includes:

1 day – Theoretical introduction to safety standards, equipment inspection, and operational principles in high-angle combat activities;

4.5 days – Practical high-angle training, including:

- Building rappelling stations,
- Tactical roof exits,
- Belaying and securing during combat operations,
- Controlled descent and entry into buildings through structural openings,
- Evacuation techniques using ropes and vertical systems;

0.5 day – Final scenario-based validation of acquired skills and formal certification of training participants.

2.4. Ineligible Candidates:

- a) Candidates with a record non-compliance in fulfilling obligations under previous contractual relationships with Solidarity Fund PL in Moldova.
- b) Candidates currently engaged in active collaboration with Solidarity Fund PL in Moldova or holding an existing contract for the same or a similar type of service.
- c) Candidates appearing on government sanctions lists issued by the European Union and Poland.
- d) Candidates failing to meet additional requirements as stipulated in the donor's contract, if applicable.

3. Documents Required for Submission:

Interested service provider must submit the following documents/information to demonstrate their qualifications:

For legal entities:

- a) List and CV/CVs of expert(s)/instructors¹ to be involved in the proposed activity meeting the requirements in section 2.2. and language proficiency level in English and/or Russian / or Romanian.
- b) Portfolio or description of relevant training activities conducted in the past 10 years, including:
 - (i). at least **two references**
 - (ii). signed **declarations** confirming the implementation of 2 similar training **contracts** (specifically in rope access, mountain rescue, or high-angle operations) within the last 3 years, with a total value min. EUR 10,000.
- c) A financial price offer day/service provided on deliverable, in EUR, which shall include:
 - (i). the fixed price, indicating the amount excluding VAT and specifying whether the entity is VAT registered or not, indicating the total fee, inclusive of all related costs (e.g., travel, accommodation, per diem, own instructional materials and equipment etc.) based on deliverables;
 - (ii). contact details (contact persons' details, phone number, e-mail).

¹ The composition of the working team may not be changed by the bidder after the submission of the application and/or the presentation of the procurement process results. Otherwise, Solidarity Fund PL in Moldova reserves the right to terminate any collaboration with the bidder without any obligations.

- d) A declaration of compliance [LINK](#) (according to the provided template from link), with the following annexes:
 - (i). an extract from the state registry;
 - (ii). a certificate confirming the absence of debts to the national budget as of the submission date;
- e) A tax residence certificate for non-resident legal entities (in electronic form) or another official document attesting tax residence, issued by the competent authority of their country residence²

Deliverables:

1. Service delivery document for the delivery of the training;
2. Final agenda agreed upon by both parties;
3. Certificate of participation/competence issued for each participant.

Please note that this assignment will be paid based on deliverables.

Due Diligence Procedure:

The due diligence procedure is carried out according to the internal rules of Solidarity Fund PL in Moldova. The dossiers are subject to verification in order to ensure the accuracy and consistency of the data provided by the bidder with public records and to identify the presence or absence of the bidder in the mentioned sanction lists. Additionally, the history of collaboration, behaviour, reputational risk, and other factors that may pose an increased or unacceptable risk to future collaboration are also analysed.

4. Evaluation procedure:

The evaluation procedure takes place in two stages:

4.1. Formal evaluation of the file:

- The file is submitted within the deadline;
- The file contains all the required documents (including as a result of the request for additional relevant documents and/or information).

Where applicable, the Evaluation Committee may request the submission of missing documents, as well as additional relevant documents and/or information. The Committee is also entitled to correct technical errors, including calculation errors, provided that such corrections do not significantly alter the content of the application file, and shall immediately notify the Bidder of any changes made.

4.2. Content evaluation is made according to the **evaluation criteria** reflected in the Evaluation Form that can be accessed [here](#). The application files are individually evaluated by the members of the evaluation committee, after which the individual results are consolidated, and the average score obtained for each application file is determined.

After evaluating the application files, the evaluation committee may invite the selected candidate for an interview. During the interview stage, the committee may request additional relevant documents if necessary.

After completing the selection stages, all candidates will be informed about the results of the call for tenders.

Winning candidate:

The winning candidate will be the candidate who has accumulated the highest aggregated score.

Exclusion of candidates from the procurement process:

² The tax residency certificate is submitted by the bidder in case they are a resident of a foreign country (non Republic of Moldova resident).

1. Candidates are excluded from the procurement procedure if a final court decision or administrative act has been rendered against the natural person, entity or person representing him/her, has control/decision-making power, or against any member of the executive, management/supervisory bodies for any of the following reasons:
 - a. bankruptcy, insolvency or liquidation proceedings;
 - b. violation of obligations regarding the payment of taxes or social security contributions;
 - c. committing serious professional misconduct, including false statements;
 - d. fraud;
 - e. corruption;
 - f. an action associated with a criminal organization;
 - g. money laundering and terrorist financing;
 - h. terrorist offence or offences related to terrorist activities;
 - i. child labor or any other crime related to human trafficking;
 - j. establishment and fulfillment of the function of a front company;
 - k. setting up a roofing company;
 - l. using or participating in discrimination or harassment, including sexual harassment. The exclusion can also occur if there is no final court decision or administrative act in question and has been proven by means available to Solidarity Fund PL in Moldova or development partners.
2. The candidate is excluded from the procurement procedure if according to the legislation of the Republic of Moldova, the Republic of Poland, the European Union, international, or the country of the donor, restrictions are applied regarding the entity or person representing it, holding control/decision-making power, or against any member of the executive, management/supervisory bodies.
3. The candidate is excluded from the procurement procedure if the application file is incomplete or sent after the deadline.
4. Solidarity Fund PL in Moldova reserves the right not to limit itself to the exclusion criteria from the procurement procedure, mentioned above.

The application file must be sent to the email address: procurements@solidarityfund.md, with a note/title "High altitude Tactical Operations Training".

NB! Questions regarding the purchase can be sent to the email address: procurements@solidarityfund.md, no later than 5 days before the deadline for submitting the application file.

The answers will be published in the Q&A section, 3 days before the deadline for submitting the application file.

** The bidder has the right to establish the limits of confidentiality of the data provided and to mention which of the documents attached to the tender are confidential.*

*** Personal data will be processed by Solidarity Fund PL in Moldova for the purpose of carrying out the procurement process, in accordance with the provisions of the legislation in force and internal rules. The provision of personal data is voluntary. The refusal to provide data leads to the impossibility of concluding the contract with Solidarity Fund PL in Moldova. Individuals have the right to obtain information on the purpose, scope and manner of processing of personal data, the right of access to their personal data, their portability and rectification. Personal data may be transmitted to donors, auditors, state bodies, including public law enforcement bodies, lawyers – for the purpose of controlling Solidarity Fund PL in Moldova, protecting rights, resolving disputes. Personal data will not be passed on to other third parties without the prior consent of the bidder. Any questions regarding personal data can be directed to Solidarity Fund PL in Moldova via e-mail info@solidarityfund.md.*

****For the purpose of transparency of the procurement process, the results of the tender with the information on the selected provider (name/surname, surname, service provided, price, period) will be published on the website of Solidarity Fund PL in Moldova. Participation in the tender by sending*

documents means acceptance of the publication of the results of the call for tenders, except for information marked as confidential.

****Solidarity Fund PL in Moldova reserves the right to cancel the procurement process at any time without any obligations towards the candidates.*